

Antoinette Pinder

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Website: <http://www.antoINETTEPINDER.com/>

Career Target: Adjunct Professor

Recent graduate with a Doctorate in Educational Technology Leadership, known for being hardworking, reliable, organized, and a team player. Comfortable interacting with all levels of university administration, faculty, staff, and students. Experienced in multitasking and prioritizing daily responsibilities and long-term projects. Handles challenging situations with positive results.

Experience

ADJUNCT FACULTY | UNIVERSITY OF THE BAHAMAS | 2014-2018

- Facilitated a course in business communication and business plan writing in a culturally diverse setting.
- Incorporated technology tools, increasing interest and assisting with the development of problem-solving/ethical/reasoning skills.
- Provided academic assistance to Business and Communication majors by way of graded assignments and responding to student inquiries.
- Placed a strong emphasis on student-centered learning.
- Provided timely feedback to students' questions and concerns; and
- Participated in classroom discussion boards.

PART-TIME FACULTY | CENTER FOR BUSINESS AND COMMERCE | 2012-2014

- Helped undergraduate students develop critical reading, college level writing and vocabulary skills.
- Taught courses in writing for the workplace, college reading skills, and workforce development and training.

LIBRARIAN | UNIVERSITY LIBRARIES | 2008-2018

- Participates in library inventory and weeding procedures
- Catalogues electronic resources such as e-books and websites.
- Digitizes books, dissertations and other visual materials and adds them to the Digital Libraries of the Caribbean database (d-LOC)
- Responsible for all electronic content and for policies that relate to the use of such materials
- Supervises students and other library paraprofessionals
- Checks Voyager system for the existence of appropriate MARC and RDA records
- Performed copy cataloguing for materials found on other bibliographic support systems such as OCLC and ContentDM.
- Catalog newly acquired library materials into the Voyager Cataloguing system.
- Maintain authority control records by verifying and adding authority control subject headings in the database.
- Created original cataloguing for materials in all formats.
- Served on Library Advisory and Health & Safety Committees

- Prepare monthly and annual reports.
- Participated in development of Collection Development policy and procedures for electronic resources and weeding.

Education

DOCTORATE | MAY 24, 2017 | NEW JERSEY CITY UNIVERSITY

Dissertation Title: *Analysis of Critical Thinking Strategies and Technology Utilization at the University of The Bahamas: A Case Study Approach.*

- *Related coursework:* Data Analysis and Report Writing, Implementation and Evaluation of Curriculum, Advanced Effective Models of E-learning, Administration and Supervision of Technology in Education Settings, Teaching in the Adult Learning Environment, and Developing and Managing Distance Education Programs.
- Certificate in Virtual Instruction from the University of California, Irvine (April 2016)

MASTERS | OCTOBER 14, 2017 | UNIVERSITY OF THE WEST INDIES

- *Major:* Adult and Continuing Education
- *Coursework:* Language and Literacy, Program Planning, Technical/Vocational/Occupational Education, Course Design and Development in Distance Education, and Introduction to Distance Education.

BACHELORS & MASTERS | MARCH 24, 2007 | DREXEL UNIVERSITY

- *Major:* Communications and Applied Technology
- *Library and Information Science/Public Communication minor Higher Education*
- **Award's Recipient:** Phoebe Haas Fellowship for African-American and Hispanic minority students for 2007-2008 academic years · *Coursework:* Communications and Applied Technology, Customer Service Theory and Practice, Organizational Behavior, Client Relations Management, Public Relations, Advanced Business Writing, Project Management, New Technologies in Communication, Interpersonal Communication, Techniques in Speaking, Electronic Publishing, Desktop Publishing, International Business, Operations Management

Research & Publication

Darling, A., Sheehy, N., & Sosa, M. (2015). European challenges in technology and its influences on education and training. *Journal of Applied Learning Technology*, 5(2), 22-29.

Nicholls, D., Russell-Smith, C., Dean-Patterson, S., Deveaux-Stuart, L. D., Gibson-Mobley, I., Williams, E. J., Pinder-Darling, A., & Fielding, W. J. (2014). Attitudes of high school students regarding intimate relationships and gender norms in New Providence, The Bahamas. *The International Journal of Bahamian Studies*, 20(1), 38-51. Retrieved from <http://journals.sfu.ca/cob/index.php/files/article/view/225/268>

Pinder, A., Ballance, V., Bain, E. & Walker, B. (2011). *Violence in the Bahamas and the Caribbean: A bibliography*. Nassau, BS.

Pinder-Darling, A. (2018). Advice for the early-career electronic resources librarian. *Journal of Electronic Resources Librarianship*, 30(2), 108-111. [Doi 10.1080/1941126X.2018.1465583](https://doi.org/10.1080/1941126X.2018.1465583)

Pinder-Darling, A. (2016, February 25). Strong local libraries, stronger Bahamian societies. *Nassau Guardian*, p. B10.

Pinder-Darling, A., & Ballance, V. (2017). Substance and Drug abuse in the Bahamas and the Caribbean, 1970-2017: A Bibliography. *International Journal of Bahamian Studies*, 23, 67-77.
<https://doi.org/10.15362/ijbs.v23i0.284>

Skills & Abilities

MANAGEMENT

- Assisted the project leader and organizer for an Organization of American States (OAS) grant – responsibilities included conducting research, organizing and recording meeting minutes, and maintaining budget records along with senior project manager. Prepared final report for grant sponsors. Worked on CICAD project with the OAS – Worked closely with the Chair of the project to coordinate meetings, events, prepare GPRs for equipment orders and structured the survey instruments administered to COB students.

EDITOR | CHAIR, PROFESSIONAL DEVELOPMENT SUBCOMMITTEE | JUNE 2018

- Member of the Editorial Team for the Emerging Voices in Education (EViE) Journal - Drexel University (Summer 2018).

PROJECT MANAGER | HAGERTY LIBRARY – DREXEL UNIVERSITY | MAY-JUNE 2007

- Worked on special project for the Earle Mack Law Library to catalogue and bring to shelf readiness thousands of volumes of primary and secondary resources and treatises. • Gained knowledge and experience using Millennium Module (an integrated library software)

TECHNICAL

- Highly skilled at using technology in the classroom as a teaching tool to reach undergraduate students.
- Business & Statistical Software (MS Excel, SPSS, Web Page Design) Proficiency.

COMMUNICATION

- Strong interpersonal, writing and communication skills serve as my foundation for success.

LEADERSHIP

- Certified Professional Manager – 2017-2020 (James Madison University)

Professional Commitment

- Elected as delegate to the International Global Council (OCLC) as a Caribbean Librarian (2016-2019)
- Served on OCLC's Program Planning Committee (Summer 2017 & Summer 2018) and ARC Nominations Committee (Fall 2017)
- Member/Affiliate with ISTE, NCTE, ASCD, ALA, ACRL, ACURIL, DLoC, FIPA and ACLTS.